



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला
National Institute of Technology Rourkela
BIJU PATNAIK CENTRAL LIBRARY

No.: NITR/LB/HOD/2016/M/1302

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Sub: Liaison program with Departments

Ref: 8th B.P. Central Library Advisory Committee (BPCLAC) Meeting held on October 22, 2014 –
BPCLAC-8(2014)- 09

W.r.t. the above reference, the existing BPCLAC members are considered as Faculty Liaisons Representatives (FLRs). From BPCL, the following library staff will co-ordinate for each departments as Library Representatives (LRs) with the respective FLRs to Liaison with Departments.

Requesting all FLRs/HODs to share this information with all your faculty members in your department to get the benefits out of this program. Detailed list about Liaison program and activities to be carried out is attached in *Appendix-1* below.

Any suggestions/feedback to improve this program is highly welcomed.

Group	Department	Faculty Liaisons Representative (FLR)	Library Representative (LR)
	Overall co-ordination of programs, its planning & execution	All FLR's – Suggestions & Feedback	Dr.Bhojaraju Gunjal Ext: 2101
A	Biotechnology & Medical Engineering (BM)	Prof. S.S.Ray	Mr. V K Mishra (AL) Ext: 2103
	Ceramics Engineering (CR)	Prof. Sunipa Bhattacharyya	
	Civil Engineering (CE)	Prof. R.Bag	
B	Chemical Engineering (CH)	Prof. Sujit Sen	Mr. D K Pradhan (AL) Ext: 2102
	Chemistry (CY)	Prof. S.Mohapatra	
	Computer Science & Engineering (CS)	Prof. S.Pyne	
C	Earth & Atmospheric Science (ER)	Prof. J. Panda	Mr. D. P. Tripathi (AL) Ext: 2110
	Electrical Engineering (EE)	Prof. S.Gupta	
	Electronics & Communication Engg. (EC)	Prof. L.P.Roy	
D	Food Process Engineering (FP)	Prof R.C.Pradhan	Mrs. Puspita Mishra (AL) Ext: 2107
	Humanities & Social Sciences (HS)	Prof. A.K.Rath	
	Industrial Design (ID)	Prof. B.B.V.L Deepak	
E	Life Science (LS)	Prof. Surajit Das	Mr. Kshirod Das (STA) Ext: 2100/6
	Mathematics (MA)	Prof. S.Kayal	
F	Mechanical Engineering (ME)	Prof. S. Gangopadhyay	Mr. Kapil Gupta (TA) Ext: 2104
	Metallurgy and Material Science Engg. (MM)	Prof. S.N. Alam	
G	Mining Engineering (MN)	Prof. H.K.Naik	Mr. S Sahu (TA) Ext: 2105
	Physics & Astronomy (PH)	Prof. A.K.Singh	
H	Planning and Architecture (PA)	Prof. B.Sarkar	Mr. Sanat Behera (TA) Ext: 2106
	School of Management (SM)	Prof. D.Bag	
	Workshop (WS) – (On demand)	Prof. M. Masanta	

Appendix-1: Liaison Program with Departments: An Introduction

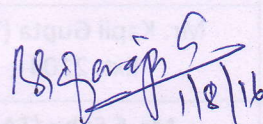
To enhance the library services and support the departments in much more effective way, this program will enable Central library to plan its activities in advance with the help of FLRs and LR. Respective LRs will come out with a yearly plan on User education program (UEP) and other related activities for respective departments once they discuss with concerned FLRs. For smooth functioning both FLRs and LRs will coordinate as below:

Attributes	Library Representative (LR) for Departments	Faculty Liaisons Representative (FLR)* for Central Library	Target to achieve
Roles & Responsibilities	Roles of Library Representative (LR) to support Departments can:	Roles of Faculty Liaisons Representative (FLR) to support Central library can:	
Communication and Co-ordination	serve as a communication link between respective Departments with Central library sections to cater the services effectively	serve as a communication link between respective LR of Central library and faculty departments	Regular basis
Mapping of library services	support the departmental requirements	keep LR informed of changes in their departments (programs, research focus, faculty, etc.) so that the library can plan to accommodate the departments' changing service	Regular basis
Outreach activities	help departments in User Education programs (UEP) to abreast the library activities with Faculty and Students	help LRs to publicize and encourage for UEP with faculty and students within their departments	1 UEP/HY for each department allotted
LibGuide/ Research Guide of all resources	prepare LibGuide/Research Guide to support academic and research activities (Co-ordinated by Das/Sanat for all LRs)	help LR to co-ordinate in organising the collected resources in a proper manner to meet departmental requirements	Regular basis
Research Support/ Reference Service	help users in attending queries on Turnitin, Scopus, Web of Science, Grammarly, Searching e-resources, Mendeley, User education and other related tools.	help LR to co-ordinate in organising the orientation programs in a proper manner to meet departmental requirements	On-demand

* As discussed before in BPCLAC meeting, the existing LAC members are considered as FLRs.

Requesting all HODs/FLRs to extend their help to respective LRs to coordinate and achieve the aforesaid planned activities to support your academic and research activities.

Any suggestions/feedback to improve this program is highly welcomed.


Dr. Bhojaraju Gunjal
HOD, BPCL

Copy to:

1. All Deans/HODs/FLRs
2. LRs/Persons concerned
3. Secretary to Director – for kind information to the Director
4. Office file