

# HOW TO RESERVE BOOK ONLINE

## STEP 1:

Open the library catalogue (<http://libcat.nitrkl.ac.in/webopac>)

The screenshot shows the library's search page. At the top, it says "Biju Patnaik Central Library" and "Powered by LIBSYS". There are navigation tabs for "Simple", "Advanced", "Additional", "Browse", "ISBN No", and "Accession No". A search bar is present with a "Search word(s)" field and a "connect words as" dropdown set to "And". There are "Go", "clear", and "Search Tips" buttons. Below the search bar, there are sections for "Restricted By" (Database: Books, Document Type: ---Select---) and "Sort By" (Sort By: Title, UnSorted). A "Click for alerts" button is also visible. The footer contains the copyright notice: "Copyright © 2005 LibSys Ltd. Gurgaon. All rights reserved."

## STEP 2:

Now search the book.

The screenshot shows the search results page. At the top, it says "Biju Patnaik Central Library" and "Powered by LIBSYS". There are navigation tabs for "Simple", "Advanced", "Additional", "Browse", "ISBN No", and "Accession No". The search results are displayed in a table with columns for "Title", "Author", and "Call No". The first result is highlighted with a red box: "QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY -- 1968" by "MOELLER, THERALD" with call number "544 MOE/Q". To the right of the table, there is a detailed view of the selected book, including the title "QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY", author "MOELLER, THERALD", publisher "MCGRAW HILL", and publication date "1968". A red arrow points to the "Subject" field, which is "QUALITATIVE ANALYSIS".

Title	Author	Call No
QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY -- 1968	MOELLER, THERALD	544 MOE/Q
SYSTEMATIC QUALITATIVE ANALYSIS -- 1909	CAVEN, R M	544 CAV/S
SYSTEMATIC QUALITATIVE ORGANIC ANALYSIS -- 1939	MIDDLETON, H	544 MID/S
TEXT-BOOK OF PRACTICAL ORGANIC CHEMISTRY: INCLUDING QUALITATIVE ORGANIC ANALYSIS -- 1948	VOGEL, ARTHUR I	547 VOG
EXPERIMENTAL ORGANIC CHEMISTRY: QUALITATIVE AND QUANTITATIVE ANALYSIS -- 1981	GUPTA, D S	547 SIN/E
VOGEL'S TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	546 SVE/T
VOGEL'S OF TEXT BOOK SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	547 SVE/V
TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	546 SVE/T
TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1982	SVEHLA, G	546 SVE/T
QUALITATIVE INORGANIC ANALYSIS -- 1979	VOGEL'S	544 VOG/Q

(You can see the book is already issued to someone, so it can be reserved).

### STEP 3:

Click on Reserve button given in the right side of the window. (Follow the screen)

Results : 19 Record(s) found for "Any Field('QUALITATIVE' and 'ANALYSI... for All publishing years Books database. Mode : view

Title	Author	Call No	MARC	AACR-II
QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY -- 1958	MOELLER, THERALD	544 MOE/Q		
SYSTEMATIC QUALITATIVE ANALYSIS -- 1909	CAVEN, R M	544 CAV/S		
SYSTEMATIC QUALITATIVE ORGANIC ANALYSIS -- 1939	MIDDLETON, H	544 MID/S		
TEXT-BOOK OF PRACTICAL ORGANIC CHEMISTRY: INCLUDING QUALITATIVE ORGANIC ANALYSIS -- 1948	VOGEL, ARTHUR I	547 VOG		
EXPERIMENTAL ORGANIC CHEMISTRY: QUALITATIVE AND QUANTITATIVE ANALYSIS -- 1981	GUPTA, D S	547 SIN/E		
VOGEL'S TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	546 SVE/T		
VOGEL'S OF TEXT BOOK SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	547 SVE/V		
TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	546 SVE/T		
TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1982	SVEHLA, G	546 SVE/T		
QUALITATIVE INORGANIC ANALYSIS -- 1979	VOGEL'S	544 VOG/Q		

**Book Details:**  
Title: QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY  
Main Ent: MOELLER, THERALD  
Publ Plc: NEW YORK  
Publ: MCGRAW HILL  
Publ Dt: 1958  
Pages: 550  
Call No: 544 MOE/Q  
Subject: QUALITATIVE ANALYSIS  
Accn No.: 34(Out)  
On Shelf: 0  
Reference: 0  
Check-outs: 1  
Total Check-outs: 4

Navigation: Previous Showing 1 - 10 of 19 Download/Mail Next

Buttons: < Copies **Reserve** Resource

### STEP 4:

It will ask you to provide Login ID and Password before making reservation.

Firefox Central Library NIT, Rourkela: Online Catalogue

libcat.nitrkl.ac.in/webopac/html/SearchInput#

**Biju Patnaik Central Library**

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Results : 19 Record(s) found for "Any Field('QUALITATIVE' and 'ANALYSI... for All publishing years Books database. Mode : view

Title	Author	Call No	MARC	AACR-II
QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY -- 1958	MOELLER, THERALD	544 MOE/Q		
SYSTEMATIC QUALITATIVE ANALYSIS -- 1909	CAVEN, R M	544 CAV/S		
SYSTEMATIC QUALITATIVE ORGANIC ANALYSIS -- 1939	MIDDLETON, H	544 MID/S		
TEXT-BOOK OF PRACTICAL ORGANIC CHEMISTRY: INCLUDING QUALITATIVE ORGANIC ANALYSIS -- 1948	VOGEL, ARTHUR I	547 VOG		
EXPERIMENTAL ORGANIC CHEMISTRY: QUALITATIVE AND QUANTITATIVE ANALYSIS -- 1981	GUPTA, D S	547 SIN/E		
VOGEL'S TEXTBOOK OF MACRO AND SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	546 SVE/T		
VOGEL'S OF TEXT BOOK SEMIMICRO QUALITATIVE INORGANIC ANALYSIS -- 1979	SVEHLA, G	547 SVE/V		
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QUALITATIVE INORGANIC ANALYSIS -- 1979	VOGEL'S	544 VOG/Q		

**Login**

Employee ID

Password

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## STEP 5:

As soon as you press enter (after entering user id and password), the book will be reserved.

The screenshot shows the Biju Patnaik Central Library online catalogue interface. The search results table is as follows:

Title	Author	Call No
QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY -- 1958	MOELLER, THERALD	544 MOE/Q
SYSTEMATIC QUALITATIVE ANALYSIS -- 1909	CAVEN, R M	544 CAV/S
SYSTEMATIC QUALITATIVE ORGANIC ANALYSIS -- 1939	MIDDLETON, H	544 MID/S
TEXT-BOOK OF PRACTICAL ORGANIC CHEMISTRY: INCLUDING QUALITATIVE ORGANIC ANALYSIS -- 1948	VOGEL, ARTHUR I	547 VOG
EXPERIMENTAL ORGANIC ANALYSIS -- 1979	DUPTA, D S	547 SINE
QUANTITATIVE ANALYSIS -- 1979	VEHLA, G	546 SVE/T
VOGEL'S TEXTBOOK OF PRACTICAL ORGANIC CHEMISTRY: INCLUDING INORGANIC ANALYSIS -- 1979	VEHLA, G	547 SVE/V
TEXTBOOK OF MACROANALYSIS -- 1979	VEHLA, G	546 SVE/T
TEXTBOOK OF MICROANALYSIS -- 1982	VEHLA, G	546 SVE/T
QUALITATIVE INORGANIC ANALYSIS -- 1982	VOGEL'S	544 VOG/Q

A red box with the text "RESERVE PROCESSED, PRIORITY NO IS '1'" is overlaid on the table. The right-hand pane shows the detailed view of the first book:

**QUALITATIVE ANALYSIS : AN INTRODUCTION TO EQUILIBRIUM AND SOLUTION CHEMISTRY**  
Main Ent: MOELLER, THERALD  
Publ Plc: NEW YORK  
Publ: MCGRAW HILL  
Publ Dt: 1958  
Pages: 550  
Call No: 544 MOE/Q  
Subject: QUALITATIVE ANALYSIS  
Accn No.: 34(Out)  
On Shelf: 0  
Reference: 0  
Check-outs: 1  
Total Check-outs: 4

In this way, already issued book to someone can be reserved online.

Biju Patnaik Central Library  
NIT Rourkela